

FTP site instructions

Accessing the FTP Server from Internet Explorer

- A. Click on the FTP Login link
- B. You will be prompted for the Username & Password

This Username & Password will be provided to you either from your general contractor, or directly from one of the employees of Van Deurzen & Associates.

- C. Click page → “Open FTP Site in Windows Explorer”



- D. You may be prompted for the Username and Password again.
- E. Click “Unblock” if you get a popup.
- F. You can now browse just like you would any folder.
- G. Please note that you will not be able to modify folders, and in some cases may not be able to upload files. If you have any problems, please contact the webmaster at: webmaster@vandeurzenassoc.com